

March 28, 2014

Dear Prospective Board Member;

Thank you for your interest in becoming a Trustee on the Board of Trustees for Lake Tahoe Community College District (LTCCD). This is a Consolidated General Election, on November 4, 2014. LTCCD has three seats up for election in 2014, to include:

- Area 1 Kerry David
- Area 2 Roberta Mason
- Area 5 Molly Blann (please see attached Trustee Area Map)

## Filing Period and Deadlines

The filing period begins on July 14, 2014 and ends on August 8, 2014 at 5:00 p.m. If an incumbent fails to file for their term by the last day of the filing period, the time will be extended for five (5) days (until August 13, 2014). The incumbent may not file after August 8, 2014.

## **General District Information**

Lake Tahoe Community College (LTCC) is one of 72 districts, and one of 112 community colleges in California. It is considered a small college district as defined as having less than 4,000 full-time equivalent students (FTES). LTCC serves approximately 4,000 students (unduplicated headcount) annually and between 1,600 and 1,900 FTES. LTCC has 47 academic programs of study and 25 certificate programs and provides transfer, career and technical education, foundational skills, and lifelong learning. LTCC is celebrating 40 years of educational history in the Lake Tahoe Basin in 2014.

## California Community College Board of Trustee and LTCC Board Information

Attached to this letter is a package of information regarding Lake Tahoe Community College and the California Community College System. The package includes:

- LTCC Fact Book
- Community College League of California Fast Facts 2014
- Community College League of California Board Candidate Information

- Community College League of California Board and CEO Roles
- Relevant LTCC Board Policies
  - Please note: LTCC is in the process of revising the Board Policies and Regulations to an updated numbering system, as well as updating the language to match statutory changes and accreditation requirements.
    - BP 2340 Agendas (Replaces BP 1.10 C & Regulation 1.10 C)
    - BP 2345 Public Participation at Board Meetings (Replaces BP 1.11A)
    - BP 2350 Speakers (Replaces BP 1.09)
    - BP 2715 Code of Ethics/Standards of Practice (Replaces BP 1.06)
    - BP 2725 Board Member Compensation (Replaces BP 1.02)
    - BP 2745 Board Self Evaluation (New)
- Portions of the Entire Board Policy Related to the Board of Trustees (BP 1.01 1.16)
- Community College League of California Trustee Handbook

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The Board of Trustees and the Superintendent/President will conduct a Candidate Information forum about the district and the Board of Trustee's role and responsibilities in August of 2014.

Please call Roberta Mason, Board President at 530-541-4660 ext. 210 or me at 530-541-4660 ext. 715 if we may be of assistance.

Sincerely,

Roberta Mason

**Board President** 

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Superintendent/President

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